

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
PERIMETER CENTER  
9960 MAYLAND DRIVE  
RICHMOND, VIRGINIA 23233**

**COMMON INTEREST COMMUNITY BOARD**

***Tentative* AGENDA**

**TUESDAY, JULY 21, 2009, 9:30 A.M.**

**2<sup>nd</sup> FLOOR, BOARD ROOM 4**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

- a. Board Agenda, July 21, 2009

**III. APPROVAL OF MINUTES**

- a. April 28, 2009, Board Meeting
- b. May 14, 2009, Informal Fact Finding
- c. June 11, 2009, Ombudsman Regulatory Review Committee Meeting
- d. July 7, 2009, Ombudsman Regulatory Review Committee Meeting

**IV. PUBLIC COMMENT PERIOD\***

**V. REVIEW FILES**

- a. Appointments: None at this time.
- b. File Number 2009-03404, Liberty Management & Development Corporation  
IFF by Brigil-Licensing

**VI. DETERMINATION**

- a. Review of Determination Records:
  - i. File Number 2009-02783  
Gary P. and Linda L. Parsons
  - ii. File Number 2009-02778  
Bernard and Penny Tingler

**VII. REGULATIONS**

- a. Update on Regulatory Review Process
- b. Adoption of NOIRA for CIC Manager Regulations
- c. Report from Ombudsman Regulatory Review Committee

**VIII. OTHER BUSINESS**

- a. Discussion of Application Review Process as it Relates to Bond/Insurance  
Policy Documentation
- b. Discussion of Association Disclosure Packet Notice
- c. Discussion of Meaning of "Substantial Completion"

- d. Discussion of Formal Hearing Procedures
- e. Ombudsman's Report
- f. Licensing/Registration Statistics
- g. Board Financial Statements
- h. Staff Event Calendar
- i. 2010 Proposed Meeting Schedule

**IX. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**

**X. ADJOURN**

**NEXT MEETING SCHEDULED FOR OCTOBER 13, 2009 at 9:30 AM**

\* Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-0362 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.